

Friday 4th September, 2026.

Dear Members,

You are summoned to attend a Meeting of Broadwas and Cotheridge Parish Council at St Leonard's Church, Cotheridge on Wednesday 9th September, 2026 at 7pm to transact the business identified on the Agenda below.

Yours sincerely,



Lisa Law, Clerk.

Broadwas and Cotheridge Parish Council.

Members: Cllrs R Burrows (Chairman), M Cullen (Vice-Chair), J Guest, J Worrall and S Hensher.

Members of the public and press are welcome to attend.

Agenda 26/126-26/143

AGENDA

26/126 Apologies for absence: To receive apologies and approve any for absence.

LGA 1972 S85(1)

Schedule 12 of the Local Government Act 1972 requires that a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk as it usual for the grounds upon which apologies are tendered also to be recorded.

26/127 Declarations of Interest and written requests for dispensation:

Local Authorities (Model Code of Conduct) Order 2007 SI No 1159
Localism Act 2011, Part 1, Chapter 7, Section 28 (2)

Members are invited to declare:

(1) Disclosable pecuniary interests (DPI) and any

(2) Other registerable interests in items on the agenda and their nature.

(3) To consider written requests for dispensations from Councillors.

Requests for dispensation must be in writing addressed to the Clerk and received as soon as possible before the meeting.

26/128 Exclusion of members of the Public and Press:

LGA 1972 ss101,102

To agree any items to be dealt with after the public (including the Press) have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.

26/129 Public participation:

Residents are invited to give their views and raise questions to the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Individual members of the public are permitted to speak for no more than 3 minutes. Members of the public may not take part in any other part of the Parish Council Meeting itself and the Parish Council cannot pass a resolution on matters raised during public participation.

26/130 District Councillor or County Councillor reports. To receive any reports from the District or County Councillors.

26/131 Chairman's Report. To receive a report from the chairman of the council.

26/132 Clerk's Report. To receive a report from the clerk.

26/133 To approve the minutes of the Parish Council. LGA 1972 Sch 12 para 41(1)
To confirm as a correct record and sign the council meeting minutes of the Annual Meeting of the Council held on 8th July, 2026.

26/134 Planning.

1. Planning Applications for consideration. For members to consider the following planning applications submitted MHDC.

- **M/26/01228/FUL** Doddenham Hall, Broadwas, Worcester.WR6 5NZ. Extension to agricultural building to form covered lean-to over existing yard for livestock. Valid. Comments by 16/09/2026
- **M/25/00480/HYB** Tack Farm, Broadwas, WR6 5NE. Hybrid application for the proposed erection of 5 dwellings. Reconsultation.
- **M/26/00212/HP** Howsen Cottage Cotheridge, WR6 5LR. Erection of proposed two-storey side and rear extension. Comments by 25/09/2026

2. Planning Applications determined by MHDC. For members to note the following planning applications that have been determined by MHDC:

- M/26/00623/HP Hardimas, Little Green, Broadwas WR6 5NH. **Approved** 08/07/2026
- M/26/01014/HP Yellowstone, Broadwas, WR6 5NE. **Approved** 26/08/2026
- M/25/01688/FUL Lower Lightwood Farm, Lightwood Lane, Cotheridge, Worcester, WR6 5LT. **Approved** 04/08/2026.

3. Planning Applications received between meetings to note:

- **M/26/00729/HP** Peak View, Little Green, Broadwas, WR65NH. Single-storey side extension, replacement of existing cladding, alterations to fenestration and re-roofing. No comments made.
- **M/26/01113/FUL** Broadwas Cricket Ground Stoney Ley, Broadwas. Erection of a replacement shed for ancillary storage purposes in association with the existing recreational use of the land, following removal of existing shed. No comments made. **Approved** 03/09/26.

26/135 Speeding on the A44 in Broadwas and Cotheridge. To receive any updates.

26/136 Malvern Hills Legacy Grant Scheme. To receive an update on Legacy Grant works and consider any actions.

26/137 Broadwas and Cotheridge NDP update. To receive an update.

26/138 Broadwas and Cotheridge Parish Council Emergency Plan. For members to Receive an update on the Emergency Plan for the Parish Council.

26/139 Grants. For members to consider any grant applications received.

26/140 Finance.

- 1. Payments received.** For members to note the receipt of:
 - £176.00 from Worcester County Council for the Lengthsman Scheme.
 - £30.00 from Cheltenham Surfacing to pay for the broken padlock.
- 2. Payments made between meetings.** For members to note the payments made between meetings:
 - Service Charges £8.50 (bank charges)
 - HMRC PAYE £132.08 (HMRC)
 - UK Safety Store £70.93 (signage for barrier)
 - A Collins 0572 £489.32 (repair to barrier)
 - A Pelligram SI474 £1,020.00 (NDP)
 - Countrywide 703226 £618.18 (Grass contractor)
 - PKF Littlejohn WO0024 £252.00 (External Audit)
 - L Law July £648.57 (salary Clerk)
 - J Moore July £176.00 (Lengthsman)
 - Padlock £30.00
- 3. For members to consider the below payments:**
 - Lengthsman August £176.00
 - Clerk Salary August £621.31
 - Countrywide 708034 £617.18
 - Adrian Bullock 0154 £1,680.00
 - Parkinson Wright 1056025 £403.20
 - PCC Lower Teme 2026-06 Hire £25.00

Hard copies of the invoices will be available for scrutiny at the meeting.
- 4. For members to approve the bank reconciliation dated 1st September, 2026.** See finance report.(Cashbook sent to the Finance Working Group for scrutiny).
- 5. For members to receive and note the year-to-date expenditure.** See finance report.
- 6. National Pay Award 2026-27.** The National Joint Council for Local Government Services has agreed the new pay scales for 2026-27 to be implemented from 1st April 2026. For members to consider implementing this pay award.

26/141 AGAR 2025/26 Conclusion of audit. For members to receive and note the conclusion of the audit by the external auditors PKF Littlejohn.

26/142 Berryfields shared use agreement between the Parish Council and Broadwas Primary School. For members to consider correspondence and to discuss and approve a draft agreement for submission to the school.

26/143 Berryfields Boundary fence. For members to receive an update and consider any actions.

Date of the next meeting will be on Wednesday 7th October at 7pm at Broadwas Village Hall, Broadwas.