

Friday 5th June, 2026.

Dear Members,

You are summoned to attend a Meeting of Broadwas and Cotheridge Parish Council at St Leonard's Church, Cotheridge on Wednesday 10th June, 2026 at 7pm to transact the business identified on the Agenda below.

Yours sincerely,



Lisa Law, Clerk.

Broadwas and Cotheridge Parish Council.

Members: Cllrs R Burrows (Chairman), M Cullen (Vice-Chair), J Guest, J Worrall and S Hensher.

Members of the public and press are welcome to attend.

Agenda 26/90-26/105

AGENDA

- 26/90 Apologies for absence:** To receive apologies and approve any for absence. LGA 1972 S85(1)
Schedule 12 of the Local Government Act 1972 requires that a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk as it usual for the grounds upon which apologies are tendered also to be recorded.
- 26/91 Declarations of Interest and written requests for dispensation:** Local Authorities (Model Code of Conduct) Order 2007 SI No 1159
Localism Act 2011, Part 1, Chapter 7, Section 28 (2)
Members are invited to declare:
(1) Disclosable pecuniary interests (DPI) and any
(2) Other registerable interests in items on the agenda and their nature.
(3) To consider written requests for dispensations from Councillors.
Requests for dispensation must be in writing addressed to the Clerk and received as soon as possible before the meeting.
- 26/92 Exclusion of members of the Public and Press:** LGA 1972 ss101,102
To agree any items to be dealt with after the public (including the Press) have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.
- 26/93 Public participation:**
Residents are invited to give their views and raise questions to the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Individual members of the public are permitted to speak for no more than 3 minutes. Members of the public may not take part in any other part of the Parish Council Meeting itself and the Parish Council cannot pass a resolution on matters

raised during public participation.

26/94 District Councillor or County Councillor reports. To receive any reports from the District or County Councillors.

26/95 Chairman's Report. To receive a report from the chairman of the council.

26/96 Clerk's Report. To receive a report from the clerk.

26/97 To approve the minutes of the Parish Council. LGA 1972 Sch 12 para 41(1)
To confirm as a correct record and sign the council meeting minutes of the Annual Meeting of the Council held on 6th May, 2026.

26/98 Planning.

1. Planning applications received between meetings: Subject to Broadwas and Cotheridge Parish Council Scheme of Delegation 2a Planning applications received between meetings are delegated to the clerk, with consultation from members. For members to note the following planning applications and their decisions:

- **M/26/00623/HP** Hardimas, Little Green, Broadwas, WR6 5NH. Proposed replacement aluminium windows, front door and timber porch, together with new vehicular entrance gates with piers, pedestrian gate and new front wall and installation of rainwater harvesting tank. No comment.

2. Planning Enforcement matters. For members to consider any enforcement matters.

3. Planning Appeals. For members to note the following Appeal Decision from the Planning Inspectorate;

- **M/25/01771/PIP** appeal number 6003838 Upper Howsen Farm, Howsen, Cotheridge, WR6 5LR. Permission in principle for the erection of up to five dwellings. Appeal is dismissed.

26/99 Speeding on the A44 in Broadwas and Cotheridge. To receive any update from Cllr Burrows and consider any actions.

26/100 Malvern Hills Legacy Grant Scheme. To receive an update on Legacy Grant works and consider any actions.

26/101 Berryfields. For members to consider the following.

1. A request from the Broadwas Primary School PTA for use of Berryfields for a Bonfire Night Event on Saturday 7th November, 2026.
2. To receive an update on the Car Park Agreement between the Parish Council and the Diocese of Worcester.
3. Height Barrier at the entrance to Berryfields Recreation Ground. For members to consider the replacement of the height barrier.
4. Contact from Berryfields Management Company regarding the boundary fence at the rear of Berryfields Close. To consider the following requests:
 - If the Parish Council would like to be involved in the choice of replacement fencing.

- If the Parish Council would consider a 50% cost contribution to the replacement fencing.

26/102 Broadwas Village Hall Committee. For members to consider the Council Representative for the Broadwas Village Hall Committee for 2026-27, currently Cllr Worrall.

26/103 Finance.

- 1. Payments received.** For members to note the receipt of:
 - £352.00 from Worcester County Council for the Lengthsman Scheme.
 - £10,333.50 from MHDC first payment of the precept.
- 2. Payments made between meetings.** For members to note the payments made between meetings:
 - Countrywide 688424 £617.18
 - Handyman Services HS1706 £30.00
 - Service Charges £4.25
- 3. For members to consider the below payments:**
 - Lengthsman May £176.00
 - Clerk Salary May £586.73
 - Countrywide 693307 £617.18
 - Andrea Pelligram SI454 £3,978.00
 - St Leonard's PCC Hall Hire June £25.00Hard copies of the invoices will be available for scrutiny at the meeting.
- 4. For members to approve the bank reconciliation dated 3rd June, 2026.** See finance report. (Cashbook sent to the Finance Working Group for scrutiny).
- 5. For members to receive and note the year-to-date expenditure.** See finance report.
- 6. For members to receive and approve the Year End Finance Report 2025-26 and consider any actions.**

26/104 Policies. For members to review and approve the following policies:

- (a) Financial Regulations (no change from last year)
- (b) Standing Orders (one addition)
- (c) Code of Conduct (no change from last year)
- (d) Grant Application Form
- (e) Grant Policy

26/105 Meeting Dates 2026-27. For members to approve the meeting dates of Broadwas and Cotheridge Parish Council for the year 2026-27

Date of the next meeting will be on Wednesday 8th July at 7pm at Broadwas Village Hall, Broadwas.