

Clerk's Report June 2026

The Clerk reported that June had been a particularly busy month. In addition to routine administrative duties, considerable time had been spent coordinating the resurfacing project at the Berryfields Recreation Ground car park. This included ongoing liaison with the appointed contractor, the school, councillors, and other stakeholders to ensure that arrangements were in place for the commencement of works and to minimise disruption to residents and users of the site. Cllr Guest had attended a site meeting with the project manager to

The Clerk had also prepared communications regarding the project, including correspondence with local residents and updates for publication on the Parish Council website. Further discussions were held with the contractor regarding the programme of works, health and safety requirements, and project documentation.

A meeting was held with the Chairman to review the agenda and supporting papers for the Council meeting, discuss ongoing projects and outstanding matters, and consider actions required before the next meeting. Regular communication had also taken place with councillors, residents, contractors, and partner organisations in relation to a range of Parish Council matters.

Lengthsman Report – May 2026

The Lengthsman undertook a range of highway maintenance activities throughout the parish during May. Works included the cleaning of gullies and drainage features on Lightwood Lane and Ankerdine Road, together with vegetation clearance to improve visibility and maintain highway signs.

Additional vegetation management and general maintenance works were carried out at Ankerdine Road, Cotheridge, Otherton Lane, Broad Green Lane, Little Green, Broad Green and Westhill. These works helped to improve the appearance of the highway network, maintain visibility for road users and support effective drainage.