

Minutes of the meeting of the Council held on 11th February 2026, held at Broadwas Village Hall, Broadwas, at 7pm.

Members Present: Cllrs Burrows (Chair), Cullen (Vice Chair), Guest, Worrall and Hensher.

Officers Present: L Law, Clerk.

Also present: Two members of the public.

26/21 Apologies for absence: To receive apologies and approve any for absence.
LGA 1972 S85(1)

Schedule 12 of the Local Government Act 1972 requires that a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk as it usual for the grounds upon which apologies are tendered also to be recorded. Apologies had been received from Cllr Fordington and Cllr Jones-Williams. **Noted.**

26/22 Declarations of Interest and written requests for dispensation:
Local Authorities (Model Code of Conduct) Order 2007 SI No 1159
Localism Act 2011, Part 1, Chapter 7, Section 28 (2)

Members are invited to declare:

- (1) **Disclosable pecuniary interests (DPI)** and any
- (2) **Other registerable interests** in items on the agenda and their nature.
- (3) **To consider written requests for dispensations from Councillors.**

Requests for dispensation must be in writing addressed to the Clerk and received as soon as possible before the meeting. No declarations of interest or requests for dispensations were received. **Noted.**

26/23 Exclusion of members of the Public and Press: LGA 1972 ss101,102

To agree any items to be dealt with after the public (including the Press) have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted. There were no items to go into private session. **Noted.**

26/24 Public participation:

Residents are invited to give their views and raise questions to the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Individual members of the public are permitted to speak for no more than three minutes. Members of the public may not take part in any other part of the Parish Council Meeting itself and the Parish Council cannot pass a resolution on matters raised during public participation. A member of the public stated that a mobile speed camera van had been in the village that day. **Noted.**

26/25 District Councillor or County Councillor reports. To receive any reports from the District or County Councillors. Both Councillors were not in attendance but had sent reports to the Clerk. Cllr Fordington provided an update on the forthcoming WCC budget, noting ongoing financial pressures and focus on protecting key services. Progress continues toward a new SEND school for the Malvern Hills district, although opening may be delayed. The on-demand bus service continues to expand and is proving successful in improving local transport connectivity. Cllr Jones-Williams reported positive results from the 2025 Residents' Survey, showing high and improved satisfaction across most council services. Progress continues on carbon reduction through use of HVO fuel in the vehicle fleet, significantly lowering emissions. Residents are also being encouraged to sign up for online council tax billing to reduce costs and paper use. **Noted.**

26/26 Chairman's Report. To receive a report from the chairman of the council. The Chair reported ongoing liaison with the Clerk, councillors, parishioners and contractors, attendance at a

planning site visit and NDP working group meeting, and progress on matters including the Berryfields Car Park tender. Further details are included under relevant agenda items. **Noted.**

26/27 Clerk's Report. To receive a report from the clerk.

The Clerk reported ongoing administrative work, progress with the Berryfields car park tender, routine asset inspections, and liaison with residents and contractors. Preparations for the internal audit are underway, policy reviews will return in March, and the Lengthsman has continued winter and drainage maintenance across the parish. **Noted.**

26/28 To approve the minutes of the Parish Council. LGA 1972 Sch 12 para 41(1)

To confirm as a correct record and sign the council meeting minutes of the Meeting of the Council held on 7th January 2026. The minutes of the meeting held on 7th January 2026 were **approved** as a correct record and the Chairman signed a copy. Proposed Cllr Hensher seconded Cllr Cullen.

26/29 Planning.

1. Planning applications to be determined by MHDC. For members to consider comments on the following planning applications:

- a. **M/25/01975/HP Old Hopyard Farmhouse, Church Lane, Broadwas.** Erection of proposed office outbuilding. Valid 19/02/26 No Comment.
- b. **M/25/01998/OUT Tack Farm, Broadwas.** Outline application (including details of access and layout) for the proposed erection of 5 dwellings (including 3 self or custom build) with matters of scale, appearance and landscaping reserved. Valid 12/02/26. **Objection** to the application on access and height of buildings.
- c. **M/26/00016/LB Inglenook, Broadgreen, Broadwas.** Rear and side extension. Front and side porch. Listed building consent. Valid 19/02/26. **No Comment.**
- d. **M/26/00017/HP Inglenook, Broadgreen, Broadwas.** Rear and side extension. Front and side porch. Valid 19/02/26. **No objection** but consideration needed for drainage implications.
- e. **M/26/01523/FUL Land at (OS 7892 5628) Ankerdine Road, Cotheridge.** Proposed earth banked slurry lagoon with stock proof fencing around the perimeter and access track (part retrospective) Valid 12/02/26. **Objection** as previous application.
- f. **M/26/00133/PIP (OS 8027 5578) Upper Lightwood Farm, Broadheath Common Lower Broadheath.** Permission in principle for the erection of between 5 and 7 dwellings. Valid. 18/02/26. To make a **comment** on the application to draw attention to considerations of the NDP, the designation of Cotheridge as open countryside and the impact of the development on the neighbouring Parish, Lower Broadheath. Proposed Cllr Guest seconded Cllr Worrall.

2. Planning Appeals to be determined by the Planning Inspectorate. For members to consider making comments on the following planning application appeal:

- a. **M/25/01771/PIP Upper Howsen Farm, Howsen, Cotheridge.** Permission in principle for the erection of up to 5 dwellings. Originally refused on 11/12/25. Valid Comments by 27/02/26 The Council will make a comment on the appeal before the closing date to further object to the application.

26/30 Broadwas and Cotheridge NDP review. To receive a report from the NDP working group and consider any recommendations. The draft NDP review is nearing completion, with most sections finalised and further editing underway. The Design Guide has been incorporated and a meeting with AECOM will be arranged to discuss amendments. Councillors will be asked to review the draft before it returns to Council in March, followed by further consultation and steps toward submission. No significant changes to the existing NDP are currently proposed. **Noted.**

26/31 Speeding on the A44 in Broadwas and Cotheridge. To receive an update from Cllr Burrows and consider any actions. The Chair reported ongoing liaison with Highways, councillors and the MP regarding speeding concerns on the A44. Highways will provide details of proposed signage and road marking changes and install speed monitoring equipment in

Broadwas to gather further data but have declined to share the road study or consider speed limit reductions at this stage. Councillors are asked to consider options for replacement VAS signs and continue engagement with Highways while further information is gathered. Clerk to look at replacement VAS signage as to costs and types. **Noted.**

26/32 Malvern Hills Legacy Grant Scheme.

- 1 To receive an update on the Council's application for the grant and consider any actions. Progress is being made toward compliance and release of the MHDC Legacy Fund grant for Berryfields. Tendering for car park resurfacing is underway, arrangements for new play equipment and fencing are in progress, and additional works including signage, benches and container removal are being explored. Works are expected to be scheduled for the Easter period, subject to confirmation of the final grant award, with Council required to formally accept the grant and agree its contribution. **Noted.**
- 2 Berryfields Car Park Resurfacing Tender. To receive an update and consider any actions. Fifteen tenders were received by the closing date. These will be reviewed by members, and an extraordinary meeting of the Council will be convened to consider and approve the preferred contractor. **Noted.**

26/33 Dog Waste Bin at St Leonard's Church. To receive an update and consider any actions. Clerk reported awaiting notification from WCC on type of fitting needed, once received will order bin for fitting by WCC. **Noted.**

26/34 School use of Berryfields Car Park. To receive an update following a meeting of the school and the diocese in regard of the use of the car park at Berryfields. The Chair and Clerk met with representatives from the PCC; however, as the school representative was unable to attend, the meeting will be reconvened when all parties are available, hopefully before the March meeting. **Noted.**

26/35 Sale and Removal of the Container at Berryfields. For members to consider the quotations received for the sale and removal of the container at Berryfields. Members considered the quotations received and **resolved** to accept quote five for £1,000.00 Proposed Cllr Worrall seconded Cllr Cullen.

26/36 Finance.

1. **Payments received.** For members to note the receipt of £160.00 from Worcestershire County Council for the lengthsman scheme. **Noted.**
2. **For members to consider the below payments:**

| Payee | Supplied | Amount |
|-----------------------|------------------------|-----------|
| J Moore January | Lengthsman | £320.00 |
| L Law January | Salary | £696.00 |
| A Pelligram SI-430 | NDP Review Consultants | £1,196.59 |
| Broadwas Village Hall | Hall Hire | £31.00 |

Members **approved** all invoices for payment. Proposed Cllr Guest seconded Cllr Hensher.

3. **For members to note the following payments made between meetings:** Service Charge £4.25, HMRC PAYE £351.13, Pets4Ever £419.00 CALC 9916 £42.00 Members **noted** the payments made between meetings with no queries.
4. **For members to approve the bank reconciliation dated 5th February 2026.** See finance report. (Cashbook sent to the Finance Working Group for scrutiny). The bank reconciliation dated 5th February 2026 was **approved**. Proposed Cllr Guest seconded Cllr Worrall.
5. **For members to review the Year-to-date budget and note the bank balance for 5th February 2026 of £71,989.62** See finance report. The year-to-date budget was reviewed with no queries and the bank balance of £71,989.62 was **noted**.

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| Initials..... | Date..... |
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26/37 Councillors' reports and items for future agenda. To receive any reports from councillors or items for future agenda.

Cllr Hensher asked if the link for the government re-organisation consultation could be put up onto the website.

Also to check on the status of the mobile library and request that it stops in Broadwas and Cotheridge.

Meeting ended 21.25pm

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