

Friday 2nd January, 2026.

Dear Members,

You are summoned to attend a Meeting of Broadwas and Cotheridge Parish Council at St Leonard's Church, Cotheridge, on Wednesday 7th January 2026 at 7pm to transact the business identified on the Agenda below.

Please note change of venue.

Yours sincerely,



Lisa Law

Clerk, Broadwas and Cotheridge Parish Council.

Members: Cllrs R Burrows (Chairman), M Cullen (Vice-Chair), J Guest, J Worrall and S Hensher.

Members of the public and press are welcome to attend.

Agenda 26/01-26/20

AGENDA

26/01 Apologies for absence: To receive apologies and approve any for absence.

LGA 1972 S85(1)

Schedule 12 of the Local Government Act 1972 requires that a record be kept of the members present and that this record form part of the minutes of the meeting.

Members who cannot attend a meeting should tender apologies to the Clerk as it usual for the grounds upon which apologies are tendered also to be recorded.

26/02 Declarations of Interest and written requests for dispensation:

Local Authorities (Model Code of Conduct) Order 2007 SI No 1159
Localism Act 2011, Part 1, Chapter 7, Section 28 (2)

Members are invited to declare:

(1) Disclosable pecuniary interests (DPI) and any

(2) Other registerable interests in items on the agenda and their nature.

(3) To consider written requests for dispensations from Councillors.

Requests for dispensation must be in writing addressed to the Clerk and received as soon as possible before the meeting.

26/03 Exclusion of members of the Public and Press:

LGA 1972 ss101,102

To agree any items to be dealt with after the public (including the Press) have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.

26/04 Public participation:

Residents are invited to give their views and raise questions to the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Individual members of the public are permitted to speak for no more than 3 minutes. Members of the public may not take part in any other part of the Parish Council Meeting itself and the Parish Council cannot pass a resolution on matters raised during public participation.

- 26/05 District Councillor or County Councillor reports.** To receive any reports from the District or County Councillors.
- 26/06 Chairman's Report.** To receive a report from the chairman of the council.
- 26/07 Clerk's Report.** To receive a report from the clerk.
- 26/08 To approve the minutes of the Parish Council.** LGA 1972 Sch 12 para 41(1)
To confirm as a correct record and sign the council meeting minutes of the Meeting of the Council held on 5th November, 2025.
- 26/09 Planning.**
- 1. Planning applications that have been determined by MHDC. For members to note the following planning applications that have been determined by MHDC:**
 - (i) M/25/01584/HP High Croft, Broad Green Broadwas, WR6 5NW.** Two storey rear extension, addition of porch and changes to external envelope. **Approved.**
 - (ii) M/25/01770/HP Wyneyard, Cotheridge. WR6 5LZ.** Renovation with single storey side extension and 2 storey garage with living accommodation above. **Approved.**
 - (iii) M/25/00216FUL Cedars Farm, Broadwas, WR6 5NE.** Erection of a two storey dwelling and double garage. **Refused.**
 - 2. Planning applications received between meetings:** Subject to Broadwas and Cotheridge Parish Council Scheme of Delegation 2a Planning applications received between meetings are delegated to the clerk, with consultation from members. For members to note the following planning applications and their decisions:
 - (i) M/25/01688/FUL Lower Lightwood Farm, Lightwood Lane, Cotheridge. WR6 5LT.** Re-use and extension of an existing building and erection of a new building for use as light industrial workshops Class E(g)(iii) with associated landscaping. **No comment. Undecided.**
 - (ii) M/25/01771/PIP Upper Howsen Farm, Howsen, Cotheridge. WR6 5LR.** Permission in principle for the erection of up to 5 dwellings. **Objection. Refused 11/12/25.**
 - (iii) M/25/01527/HP 2 Weston Hill Little Green Broadwas WR6 5NH.** Erection of a 2 bedroom cabin for ancillary use. **Objection. Refused 12/12/25**
- 26/10 Broadwas and Cotheridge NDP review.** To receive a report from the NDP working group and consider any recommendations.
- 26/11 Speeding on the A44 in Broadwas and Cotheridge.** To receive an update from Cllr Burrows and consider any actions.
- 26/12 Malvern Hills Legacy Grant Scheme.** To receive an update on the Council's application for the grant and consider any actions.
- 26/13 Berryfields Recreation Ground Annual ROSPA Report.** For members to receive the Annual ROSPA Report for Berryfields Recreation Ground.
- 26/14 Finance.**
- 1. Payments received.** For members to note the receipt of:
 - £560.00 from Worcestershire County Council for the lengthsman scheme.
 - £600.00 MHDC from Cllr Jones-Williams for bench at Broad Green.
 - £412.45 Rural Payments Agency for Broad Green SSSI site stewardship.
 - 2. For members to consider the below payments:**

Payee	Supplied	Amount
J Moore December	Lengthsman	£160.00
L Law December	Salary	As per contract
L Law Reimbursement	Anti-virus software for laptop	£39.99
St Leonard's Church	Room Hire	£25.00
A Pelligram SI-403	Consultancy NDP	£1,803.20
F White 0777	ROSPA Playground Report	£62.50

3. For members to note the following payments made between meetings:

- ICO ZA825748 £47.00
- Service charges £8.50
- PC World PC Laptop £723.97

4. For members to approve the bank reconciliation dated 24th December 2025.

See finance report. (Cashbook sent to the Finance Working Group for scrutiny).

26/15 Draft Budget 2026-27. For members to consider and approve the budget for the financial year 2026-27

26/16 Precept Request. Following the approval of the budget for 2026-27, for members to consider and approve the Precept Request to Malvern Hills District Council for the financial year 2026-27.

26/17 Council Policies. For members to consider the following policies:

- **Grants Policy, application form and conditions.**
- **Complaints Procedure**

26/18 New bench at Broad Green. For members to receive an update on the new bench at Broad Green and consider any actions.

26/19 Police Parish Priorities. For members to consider the parish priorities for January To March 2026. Previously 1. Speeding 2. Anti-social behaviour 3. Cybercrime.

26/20 Councillors reports and items for future agenda. To receive any reports from councillors or items for future agenda.