

Clerk's Report – 26/07

I have been occupied with my usual administrative duties, in addition to the following matters:

MHDC Legacy Grant Scheme

I have been obtaining quotations, collating information, liaising with relevant parties, and finalising the documentation required to comply with the conditions of the MHDC Legacy Grant Scheme conditional offer. All required documents have now been submitted to MHDC, and we are awaiting their decision.

Lengthsman Duties

Works carried out in December included:

- Clearing gully grates and verge grips in both Broadwas and Cotheridge.
- Rotating the batteries for the speed indicator devices in Broadwas.
- Cleaning signage in Broadwas.

Dog Waste Bins

A report was received regarding a full dog waste bin at Broadwas Village Hall. This was reported to the Administration and Amenities Manager at MHDC, and the bin was emptied as scheduled.

Following the absence of any objections to the proposed siting of a dog waste bin at St Leonard's Church, I have informed the County Highways Liaison Officer at Worcestershire County Council. A licence should now be issued to the Parish Council, enabling us to proceed with the purchase and installation of the bin at St Leonard's Church.

Clerk's Training

I attended Assertion 10 training provided by Worcestershire CALC. I am also scheduled to attend training on *Creating and Publishing Accessible Documents and Content for Parish and Town Councils*, as well as first aid training through my workplace at the end of January.