

Thursday 7th November, 2024.

Dear Members,

You are summoned to attend an ordinary meeting of Broadwas and Cotheridge Parish Council at Broadwas Village Hall WR6 5NG, Wednesday 13th November 2024 at 7.15pm for the purpose of transacting the business identified on the Agenda below.

Yours sincerely,



Miss Lisa Law

Clerk to Broadwas and Cotheridge Parish Council.

Members: R Burrows (Chairman), M Cullen (Vice-Chair), J Guest and J Worrall.

Members of the public and press are welcome to attend.

Agenda 24/78-24/93

AGENDA

24/78 Apologies for absence: To receive apologies and approve any for absence.

LGA 1972 S85(1)

Schedule 12 of the Local Government Act 1972 requires that a record be kept of the members present and that this record form part of the minutes of the meeting.

Members who cannot attend a meeting should tender apologies to the Clerk as it usual for the grounds upon which apologies are tendered also to be recorded.

24/79 Declarations of Interest and written requests for dispensation:

Local Authorities (Model Code of Conduct) Order 2007 SI No 1159
Localism Act 2011, Part 1, Chapter 7, Section 28 (2)

Members are invited to declare:

- (1) **Disclosable pecuniary interests (DPI)** and any
- (2) **Other registerable interests** in items on the agenda and their nature.
- (3) **To consider written requests for dispensations from Councillors.**

Requests for dispensation must be in writing addressed to the Clerk and received as soon as possible before the meeting.

24/80 Public participation:

Residents are invited to give their views and raise questions to the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Individual members of the public are permitted to speak for no more than 3 minutes. Members of the public may not take part in any other part of the Parish Council Meeting itself and the Parish Council cannot pass a resolution on matters raised during public participation.

24/81 District Councillor or County Councillor reports. To receive any reports from the District or County Councillors.

24/82 Chairmans Report. To receive a report from the chairman of the council.

24/83 Clerks Report. To receive a report from the clerk regarding matters that may not be included on the agenda.

24/84 To approve the minutes of the Parish Council. LGA 1972 Sch 12 para 41(1)

To confirm as a correct record and sign the minutes of the council meeting held on 9th October 2024.

24/85 Broadwas and Cotheridge NDP. 1. Members to note that Andrea Pelligram Ltd have been instructed as consultants for the Broadwas and Cotheridge NDP review.

2. To receive any updates.

24/86 Planning.

1.Planning applications to be determined by Malvern Hills District Council.

a) **M/24/01439/PIP Brook Farm, Broadwas, WR6 5NE.** Permission in principle for erection of one self build dwelling.

b) **M/24/01469/HP Beaufoy A44 Broadwas, WR6 5NE.** New roof over existing parking area to create a garage.

2 To note planning applications determined by Malvern Hills District Council.

a) **M/24/01122/FUL Lower Lightwood Farm Lightwood Lane, WR6 5LT.** New car parking area. **Approved 29/10/24.**

b) **M/24/01214/PIP Tack Farm, Broadwas, WR6 5NE.** Permission in principle for the erection of up to 5 dwellings. **Refused 11/10/24.**

24/87 Road Safety and Speeding. For members to receive an update from Cllr Burrows.

24/88 Finance. 1. For members to note the receipt of £288.00 from Worcestershire County Council for the lengthsman scheme and the second instalment of the precept of £9,373.00 from Malvern Hills District Council.

2. For members to consider the below payments:

Payee	Supplied	Amount
J Moore	Lengthsman October	£288.00
L Law	Salary October	£561.32
Countrywide	Maintenance October 599390	£581.96
Broadwas Village Hall 1210	Hall Hire	£31.00
L Law	Clerk Reimbursement	£49.84

3. For members to approve the bank reconciliation dated 1st November 2024.

See finance report. A copy of the clerk's cashbook has been sent to the Finance Working Group for scrutiny.

4. Budget Review. For members to review the budget against spend YTD.

5. Noticeboard. For members to consider quotations for the replacement of the noticeboard on Church Lane, Cotheridge.

24/89 Staffing. 1. For members to consider the Local Government Service Pay Agreement 2024/25 backdated from 1st April 2024. 2. Clerk's appraisal.

24/90 Draft Budget 2025/26. For members to consider the draft budget for the financial year 2025-26.

24/91 Precept 2025-26. For members to consider the precept request for the financial year 2025-26.

24/92 Berryfields Annual ROSPA Report. For members to receive the annual report and consider any actions needed.

24/93 Councillor's reports and items for future agenda: Councillors are requested to use this opportunity to report minor matters of information or action not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.