

Minutes of the ordinary parish council meeting held on 6th October 2024, held at Broadwas Village Hall, Broadwas.

Members Present: Cllrs Burrows (Chair), Cullen (Vice-Chair), Worrall, Guest and Longley.

Officers Present: L Law, Clerk.

Also present: Five members of the public and one member of the NDP working group.

24/63 Apologies for absence: To receive apologies and approve any for absence.

LGA 1972 S85(1)

Schedule 12 of the Local Government Act 1972 requires that a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk as it usual for the grounds upon which apologies are tendered also to be recorded. Apologies were received from Cllr B Jones-Williams and Cllr S Richardson-Brown. **Noted.**

24/64 Declarations of Interest and written requests for dispensation:

**Local Authorities (Model Code of Conduct) Order 2007 SI No 1159
Localism Act 2011, Part 1, Chapter 7, Section 28 (2)**

Members are invited to declare:

- (1) Disclosable pecuniary interests (DPI)** and any
- (2) Other registerable interests** in items on the agenda and their nature.
- (3) To consider written requests for dispensations from Councillors.**

Requests for dispensation must be in writing addressed to the Clerk and received as soon as possible before the meeting. **None received.**

It was **resolved** that agenda item 24/70 would be held in private session due to contractors' quotes being commercially sensitive. Proposed Cllr Burrows seconded Cllr Cullen.

24/65 Public participation:

Residents are invited to give their views and raise questions to the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Individual members of the public are permitted to speak for no more than 3 minutes. Members of the public may not take part in any other part of the Parish

Council Meeting. Council and the Parish Council cannot pass a resolution on matters raised during public participation. A member of the public asked if there could be a dog poo bin put outside the village hall, as the car park is often used by dog walkers. Clerk to investigate options available. A member of the public commented on Broad Green and that it had not yet been cut. Cllr Burrows replied that the council has engaged a contractor to carry out the works needed and this was weather dependent. Clerk informed members that contact had been made with Natural England. A member of the public commented that there were a lot of dirty signs in the parish. Also Little Green up to Coppice Corner ask Lengthsman to check for any works to be done. Clerk to liaise with the Lengthsman.

Reported water and debris coming out from a wall of a private householder onto the path by Butts Bank turn, has been reported and Severn Trent and the householder are in discussion.

Missing mirror opposite Stoney Ley Lane. We have previously asked with the county councillor to replace the mirror, but Highways would not replace it. Council to bring up again with the County Councillor.

24/66 District Councillor or County Councillor reports. To receive any reports from the District or County Councillors. A report from Cllr Jones-Williams was forwarded to members and placed on the website. SWDPR update and timetable. Cllr Burrows wants to meet with Cllr Jones-Williams shortly

to discuss this issue in detail and to write to the Director of Planning to express disappointment from the council and for an explanation. **Noted.**

24/67 Chairmans Report. To receive a report from the chairman of the council. **Noted.**

24/68 Clerks Report. To receive a report from the clerk regarding matters that may not be included on the agenda. **Noted.**

24/69 To approve the minutes of the Parish Council. LGA 1972 Sch 12 para 41(1)

To confirm as a correct record and sign the minutes of the council meeting held on 4th September 2024. The minutes of the meeting held on the 4th September were **approved** and signed by the chair. Proposed Cllr Cullen seconded by Cllr Guest.

***24/70 Broadwas and Cotheridge NDP.** 1. Members to consider any quotations received for consultancy on the Broadwas and Cotheridge NDP review. 2. To receive an update from Cllr Guest.

24/71 Planning. To note planning applications determined by Malvern Hills District Council.

M/24/00930/HP. 1 Cotheridge Court, Cotheridge. Replacement and relocation of oil tank. **Approved.**

24/72 Road Safety and Speeding. For members to receive an update from Cllr Burrows concerning replies from the second letter sent to involved parties. Members have received replies from involved parties and clerk to put onto the website. Cllr Burrows highlighted the measures the Parish Council would like to see:1. The stretch of the A44 as it runs from Hilltop to the Laylocks Garden Centre:

- Improved signage and road markings linked to
- Phased and staged speed limit variations with buffer zones
- Speed-activated signs and or APNR cameras
- Any other measures to reduce risk and speed

2. Broadwas including east and west approaches

- introduction of reduced speed zones on east and west approaches to stage reduction from national speed limit to 30mph limit

- Replacement VAS signs and or APNR cameras

- New signage and road markings

- Infrastructure measures such as re-locating white lines to “narrow” the road.

Cllr Burrows to meet with County Cllr Richrdson-Brown and ask to have a meeting with WCC to discuss further. **Noted.**

24/73 Grant Applications. For members to consider two applications from Broadwas Village Hall.

Members considered both applications for funding.

1. In respect of the first grant application for £500.00 for a mobile hot cupboard. It was **approved** that the council would provide a grant of £400.00 towards the mobile hot cupboard.

2. The second grant application was for £5,000.00 towards the cost of the supply and fit teak flooring, including sand, fill and lacquer all the floor. The application sought to access Cil monies given to the Parish Council. It was approved that this grant application be **deferred** so that advice could be sought on the spending of Cil monies.

Five members of the public left the meeting at 8.40pm.

24/74 Finance. 1. For members to note the receipt of £288.00 from Worcestershire County Council for the lengthsman scheme.

2. For members to consider the below payments:

Payee	Supplied	Amount
J Moore	Lengthsman September	£288.00
L Law	Salary September	As per contract
Countrywide	Grounds Maintenance August	£581.96
Broadwas Village Hall 1185	Hall Hire	£31.00
Worcester CALC	Planning Training	£42.00

The above payments were considered and **approved** for payment. Proposed by Cllr Guest, seconded Cllr Worrall.

3. For members to approve the bank reconciliation dated 30th September 2024. See finance report. A copy of the clerk's cashbook has been sent to the Finance Working Group for scrutiny. The bank reconciliation dated 30th September was **approved**. Proposed Cllr Guest seconded Cllr Worrall.

4. Internal Auditor. For members to consider the engagement of Ruth Mullett for the internal audit for 2024-25. Members **approved** the engagement of Ruth Mullett for the internal audit for 2024-25. Proposed Cllr Worrall seconded Cllr Cullen.

5. Noticeboard. For members to consider quotations for the replacement of the noticeboard on Church Lane, Cotheridge. This agenda item was **deferred** until a future meeting.

24/75 Police Charter. For members to consider the parish priorities for the next three months. Previously was 1. Speeding 2. Anti-social Behaviour 3. Cybercrime. It was discussed by members and **approved** that the parish priorities for the next three month remain the same.

24/76 Correspondence. 1. MHDC consultation. Gambling Act 2005 – Consultation on Draft Revised Statement of Principles 2025 – 2028.

Malvern Hills District Council is conducting its three yearly review of its Gambling Act 2005 Statement of Principles and would very much welcome your views. The policy sets out how the Council will approach its functions as a licensing authority under the Act. For full details of the consultation and information on how you can put forward your comments please visit the Council's [Consultations Webpage](#). This consultation will remain open for comments until Monday 25th October 2024. Any comments received will be considered by the Council prior to the publication of a new Statement of Principles. **Noted.**

2. Correspondence from a member of the public asking about tarmacking Berryfields car park and requesting an update from the working group. Clerk to contact the headmaster of the school regarding the car park and arrange a meeting to discuss further. Clerk to source signage parking at own risk. **Noted.**

24/77 Councillor's reports and items for future agenda: Councillors are requested to use this opportunity to report minor matters of information or action not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making. Cllr Guest suggested that the grant budget and the grant application limits be reviewed at the budget meeting next month.

Cllr Burrows informed the council that Cllr Longley was resigning from the council at the end of the meeting. Cllr Burrows accepted Cllr Longley's resignation and formally thanked Cllr Longley for all her work and wished her well in the future.

The council went into private session for the following agenda item:

***24/70 Broadwas and Cotheridge NDP.**

1. Members to consider any quotations received for consultancy on the Broadwas and Cotheridge NDP review. Members considered the quotes received by three consultants for the NDP review. Members **approved to delegate** the decision of the appointment of a consultant to Cllr Burrows once he had spoken with all three applicants. Proposed Cllr Cullen seconded Cllr Worrall.
2. To receive an update from Cllr Guest. No update. **Noted.**

Meeting Ended at 9.20pm

Signed

Dated.....