

Minutes of the Parish Council meeting held on 17th July 2024

Members Present: Cllrs Burrows (Chair), Cullen (Vice-Chair), Worrall, Guest and Longley.

Officers Present: L Law, Clerk.

Also present: Cllr Jones-Williams MHDC. One member of the public.

24/31 Apologies for absence: To receive apologies and approve any for absence.

LGA 1972 S85(1)

Schedule 12 of the Local Government Act 1972 requires that a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk as it usual for the grounds upon which apologies are tendered also to be recorded. **All members in attendance.**

24/32 Declarations of Interest and written requests for dispensation:

**Local Authorities (Model Code of Conduct) Order 2007 SI No 1159
Localism Act 2011, Part 1, Chapter 7, Section 28 (2)**

Members are invited to declare:

(1) Disclosable pecuniary interests (DPI) and any

(2) Other registerable interests in items on the agenda and their nature.

(3) To consider written requests for dispensations from Councillors.

Requests for dispensation must be in writing addressed to the Clerk and received as soon as possible before the meeting. **None Declared.**

24/33 Public participation:

Residents are invited to give their views and raise questions to the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Individual members of the public are permitted to speak for no more than 3 minutes. Members of the public may not take part in any other part of the Parish Council Meeting itself and the Parish Council cannot pass a resolution on matters raised during public participation. The member of the public asked about enforcement of Orchard View and the number of caravans. Cllr Burrows replied that the enforcement officer was in dialogue with the residents concerned and that currently the number of caravans did not breach the planning decision notice.

24/34 District Councillor or County Councillor reports. To receive any reports from the District or County Councillors. Cllr Jones-Williams reported that Harriet Baldwin had been re-elected at the General Election. The Malvern Hills Trust will be holding a meeting to discuss the consultation regarding proposals for a Parliamentary Private Bill to update the Malvern Hills Act. Cllr Burrows noted that there had been some discussion via social media on the subject.

24/35 Chairmans Report. To receive a report from the chairman of the council. **Noted.**

Member of the public left the meeting at 7.25pm.

24/36 Clerks Report. To receive a report from the clerk regarding matters that may not be included on the agenda. **Noted.** It was **approved** that the clerk look for quotations for a new noticeboard for Church Lane, Cotheridge.

24/37 To approve the minutes of the Parish Council.

LGA 1972 Sch 12 para 41(1)

To confirm as a correct record and sign the minutes of the council meeting held on 19th June 2024. The minutes were **approved**, proposed by Cllr Guest seconded by Cllr Cullen, and the chair signed a copy.

24/38 Broadwas and Cotheridge NDP review. To receive a report, if available, regarding the Broadwas and Cotheridge NDP review. Cllr Guest. Cllr Guest had a meeting with Andrew Ford,

Senior Policy Planning Officer with Malvern Hills District Council. Cllr Guest summarised that Mr Ford suggested in his view that parish NDPs will become more important than district planning, the SWDPR will be for strategic planning policies and leave the details to the NDPs. MHDC gets paid for any NDPs that are produced or reviewed. With this in mind MHDC will employ an officer to help parishes develop and review NDPs. MHDC are pushing that all parish councils adopt an NDP.

The letter of intent from the council regarding the review of the NDP.

To review the parish NDP we will firstly need to consider the following:

The first step is the parish needs to conduct a housing needs survey for Broadwas and Cotheridge, for MHDC have a team that can help the parish council with this. Cllr Jones-Williams to investigate funding for NDPs and see if it is still available.

It was **resolved** that an NDP working group be formed with Cllr Burrows as chair and all members be in the group and to look for other members to join from the parish. Proposed by Cllr Burrows seconded by Cllr Guest.

It was further **resolved** that the statement of intent regarding the NDP be published on the council website. Proposed by Cllr Guest seconded by Cllr Worrall. See appendix 1.

24/39 Planning.

1.Planning applications to be determined by Malvern Hills District Council.

M/24/00806/HP Westwinds, Little Green, Broadwas WR6 5NN. Proposed detached garage. Consultation ends 28/07/24. Members resolved to make no comment on the application.

2.To note planning applications determined by Malvern Hills District Council.

M/24/00487/HP Walnut Cottage, Lower Lightwood, Cotheridge, WR6 5LT.

Amendments to previously approved planning application M/23/01454/HP. Approved. **Noted.**

3. South Worcestershire Development Plan Review: Council’s Village Facilities and Rural Transport Survey Update. For members to review information submitted in 2018 and update as necessary. The submission deadline is 19th July 2024. Members reviewed the documents and **approved** the amendments made.

24/40 Road Safety and Speeding. For members to receive an update from Cllr Burrows. A formal letter is being prepared to send to the relevant authorities to seek dialogue on a Traffic Management Plan for the parish and petition of residents. A copy of this letter has been sent to members for approval. It was **approved** that the letter be sent to the relevant authorities. See appendix 2.

24/41 Council Policies. For members to consider the review and adoption of the following policies:

- 1. Scheme of Delegation.**
- 2. Financial Regulations.**
- 3. Internal Controls.**

It was **resolved** that these council policies would be reviewed and bought back to council for approval at the September meeting.

24/42 Finance.1. For members to consider the below payments:

Payee	Supplied	Amount
J Moore	Lengthsman June	£288.00
L Law	Salary June	£561.32
Countrywide 578842	Grounds Maintenance June	£581.96
SLCC MEM249722-3	Membership of clerk	£62.04
Broadwas Village Hall 1171	Hall Hire	£31.00
RPM 6330	Playground Repairs	£5,496.00

All the above payments were **approved** for payment.

2. For members to approve the bank reconciliation dated 11th July 2024. See finance report. Members **approved** the bank reconciliation dated 11th July 2024.

3. Budget against spend review. For members to review the budget against spend for April-June. See finance report. Members reviewed the budget against spend for April-June. The finance

report and cashbook was sent to the Finance Working group for scrutiny before the meeting. It was **resolved** to approve the budget against spend review.

24/43 Berryfields. For members to consider a quote from RPM for £150.00 to safely remove the see-saw swing on the playground which is beyond repair, holes have elongated and the bolts and shaft have snapped. It was **resolved** to accept the quote from RPM to remove the see-saw swing.

24/44 Police Community Charter. For members to review the three priorities for July-September 2024, previously were; 1. Speeding 2. Anti-social Behaviour 3. Cyber Crime. Members reviewed the Police Community Charter and **resolved** to keep the same priorities 1. Speeding 2. Anti-social behaviour 3. Cyber Crime.

24/45 Town and Parish Council Survey 2024. For members to consider a response to the survey from the West Mercia Police & Crime Commissioner on concerns and improvements to policing. Closing date Monday 5th August 2024. It was **resolved** that the chair would respond to the survey on behalf of the parish council.

24/46 Councillor's reports and items for future agenda: Councillors are requested to use this opportunity to report minor matters of information or action not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making. It was noted that the next meeting of the Parish Council will take place on Wednesday September 4th at St Leonards Church, Cotheridge.

Meeting Ended at 9.00pm

Signed:

Date:

Appendix 1

Broadwas and Cotheridge Parish Council

Neighbourhood Development Plan (NDP)

The Council's NDP was formed in September 2019, and has been subject to regular monitoring by the Parish Council. In 2023 the Parish Council noted the need for a more formal review to coincide with the end of the 5th year, and has undertaken initial research and consultation in order to undertake a proportionate review.

For a number of reasons the completion of the South Worcestershire Development Plan Review (SWDPR) has been delayed. This has impacted on completion the Parish Council review of its NDP, as it is important that any amendments can be fully compliant with the SWDP.

We now understand that it could be another year until the District Council and partner councils, will have completed its review.

On the basis of ongoing monitoring and an initial review of the NDP the Parish Council has formally resolved at its meeting held on the 19th June, 2023 , to undertake a fuller review process (see below), and noted that:

- 1 The NDP remains fit for purpose and meets the needs of the residents of the Parish, as these are presently understood .**
- 2 It is fully compliant with both the current SWDP and is likely to be compliant with the SWDPR, when finalised.**

The Parish Council has therefore resolved to complete a review of its NDP to ensure that the best interests of parishioners are served.

The Parish Council therefore is committed to undertaking its review in a timely and proportionate way. In order to reduce and mitigate any impact resulting from the delay in the completion of the SWDPR.

17th July 2024

Appendix 2

Broadwas and Cotheridge Parish Council

Office 9, The Old Vicarage,

1 Rowberry Street,

Bromyard,

Herefordshire

HR7 4DU.

26th July 2024.

Dear

The Parish Council has been deeply concerned about the risks and hazards posed by the A44 road as it passes through our parish, over a number of years.

As you may be aware, the Parish Council believes a comprehensive Traffic Management Plan is needed to improve safety and address the problems on the A44.

This would allow all concerned to share their expertise and experience in order to identify options and proposals to “engineer” changes to the physical layout of the highway alongside more effective forms of “enforcement”.

This would result in improved levels of safety, contribute to carbon net zero initiatives and improve the lives of parishioners, particularly those who live adjacent to the A44 and who use it on a daily basis.

However, our attempts to initiate discussions and put forward suggestions have been repeatedly rebuffed. This lack of engagement has only served to undermine public confidence in the responsible authorities.

To provide some specific examples:

When we applied to participate in the Community Speed Watch campaign, we were turned down on the basis that it would not be safe enough for our parishioners to operate. We find this rationale puzzling, concerning and ironic.

Our requests to access enforcement data, which would help us better understand the issues, have been effectively ignored.

Constructive suggestions for the consideration of lower speed limits for example either side of Broadwas and in Cotheridge, have not been responded to.

Overall, the Parish Council and our constituents feel that our voices are not being heard, and that there is a lack of willingness to work collaboratively on solutions.

In an effort to constructively elevate this issue, the Parish Council has resolved to collect and collate the present concerns and strength of feelings that parishioners have through a petition. Our hope is that this will highlight the importance placed locally on addressing the problems with the A44, and provide an opportunity for your office and your partners to come forward and work with us.

We would welcome a prompt response from you, on behalf of and in coordination with your partners, to commence a more effective and meaningful dialogue. The Parish Council stands ready to work collaboratively to identify and implement a range of measures and improvements for the A44 road.

Thank you for your attention to this critical matter. We look forward to your response and the prospect of establishing a productive partnership.

Sincerely,



Lisa Law,

Clerk,

Broadwas and Cotheridge Parish Council.

clerk@broadwascotheridge-pc.gov.uk

Copies sent to:

Worcester County Council, Chief Executive, Paul Robinson.

Worcester County Council, Director of Economy and Infrastructure, John Hobbs.

Worcester County Council, Highways, Jon Fraser.

Worcester County Council, Cllr Scott Richardson Brown.

Malvern Hills District Council, Chief Executive, Vic Allinson.

Malvern Hills District Council, Cllr Barbara Jones-Williams.

Member of Parliament, Harriet Baldwin.

Police and Crime Commissioner, John Campion.

Temporary Chief Constable West Mercia Police, Alex Murray.

Deputy Chief Constable West Mercia Police, Richard Cooper.

West Mercia Safer Roads Team, West Mercia Police.

Whitbourne Parish Council.

Knightwick and Doddenham Parish Council.