

Friday 30<sup>th</sup> August 2024.

Dear Members,

You are summoned to attend an ordinary meeting of Broadwas and Cotheridge Parish Council at St Leonard's Church, Cotheridge, WR6 5LZ, Wednesday 4<sup>th</sup> September 2024 at 7.00pm for the purpose of transacting the business identified on the Agenda below.

Yours sincerely,



Miss Lisa Law

Clerk to Broadwas and Cotheridge Parish Council.

Members: R Burrows (Chairman), M Cullen (Vice-Chair), J Guest, J Worrall and M Longley.

Members of the public and press are welcome to attend.

Agenda 24/47-24/62

## AGENDA

**24/47 Apologies for absence:** To receive apologies and approve any for absence.

LGA 1972 S85(1)

Schedule 12 of the Local Government Act 1972 requires that a record be kept of the members present and that this record form part of the minutes of the meeting.

Members who cannot attend a meeting should tender apologies to the Clerk as it usual for the grounds upon which apologies are tendered also to be recorded.

**24/48 Declarations of Interest and written requests for dispensation:**

Local Authorities (Model Code of Conduct) Order 2007 SI No 1159  
Localism Act 2011, Part 1, Chapter 7, Section 28 (2)

Members are invited to declare:

**(1) Disclosable pecuniary interests (DPI)** and any

**(2) Other registerable interests** in items on the agenda and their nature.

**(3) To consider written requests for dispensations from Councillors.**

Requests for dispensation must be in writing addressed to the Clerk and received as soon as possible before the meeting.

**24/49 Public participation:**

Residents are invited to give their views and raise questions to the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Individual members of the public are permitted to speak for no more than 3 minutes. Members of the public may not take part in any other part of the Parish Council Meeting itself and the Parish Council cannot pass a resolution on matters raised during public participation.

**24/50 District Councillor or County Councillor reports.** To receive any reports from the District or County Councillors.

**24/51 Chairmans Report.** To receive a report from the chairman of the council.

**24/52 Clerks Report.** To receive a report from the clerk regarding matters that may not be included on the agenda.

**24/53 To approve the minutes of the Parish Council.** LGA 1972 Sch 12 para 41(1)  
To confirm as a correct record and sign the minutes of the council meeting held on 19<sup>th</sup> June 2024.

**24/54 Broadwas and Cotheridge NDP review.** To receive a report, if available, regarding the Broadwas and Cotheridge NDP review, from the NDP Working Group.

**24/55 Planning.** To note planning applications determined by Malvern Hills District Council. M/24/00806/HP Westwinds, Little Green, Broadwas, WR6 5NN. Proposed detached garage. **Approved.**

**24/56 Road Safety and Speeding.** For members to receive an update from Cllr Burrows concerning replies from the letter sent to involved parties.

**24/57 Council Policies.** For members to consider the review and adoption of the following policies:

1. Financial Regulations
2. Standing Orders.
3. Code of Conduct.

**24/58 Finance.** 1. For members to note the following payments were made between meetings with agreement of the chair: Broadwas Village Hall £191.14 for printing contributions. Countrywide 583641 ground maintenance July, £581.96. J Moore Lengthsman July £288.00. Westcotec 16057 109.80, new battery for VAS sign. L Law Salary July £561.32. RPM 6436 £180.00 playground maintenance. Scanned invoices sent to members.

For members to note the receipt of £288.00 from Worcestershire County Council for the lengthsman scheme.

**2. For members to consider the below payments:**

Payee	Supplied	Amount
J Moore	Lengthsman August	£288.00
L Law	Salary August	As per contract
Countrywide	Grounds Maintenance August	£581.96
Broadwas Village Hall 1185	Hall Hire	£31.00

**3. For members to approve the bank reconciliation dated 30<sup>th</sup> August 2024.** See finance report. A copy of the clerks cashbook has been sent to the Finance Working Group for scrutiny.

**24/59 Litter Bins.** For members to consider the purchase of a litter bin for the layby by Tack Farm.

**24/60 Councillor Training.** To consider any training for members or staff.

**24/61 Correspondence.**

1. Hereford & Worcester Fire and Rescue Service (HWFRS) is preparing the Service's strategic plan for 2025-2030, known as the Community Risk Management Plan (CRMP). There is a questionnaire, which can be accessed by following this [link](#) to provide you with an opportunity to consider which risks are of most concern and which should be priorities for the work of HWFRS in the coming years to 2030. It should only take about 10 minutes to complete the questionnaire. The closing date for responses is 6<sup>th</sup> September 2024.

2. NPPF Consultation. The Government published, on the 30<sup>th</sup> July 2024, a consultation version of the National Planning Policy Framework (NPPF) with a significant number of proposed amendments and has invited responses to these by the 24 September 2024. The NPPF sets out the overarching national policies for planning and the changes reflect the new Government's manifesto commitments and reverses updates to the current version of the NPPF published in December 2023. Further information can be provided via this link:

[Proposed reforms to the National Planning Policy Framework and other changes to the planning system - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/consultations/proposed-reforms-to-the-national-planning-policy-framework)

The district council will be providing a response to the consultation and officers have provided a briefing to your ward members recently setting out the proposed changes and explaining what the implications may be for planning in the district. The briefing note (circulated to members) provides a summary of the proposed amendments, which may also help your council decide as to whether they wish to provide a response to the Government.

**24/62 Councillor's reports and items for future agenda:** Councillors are requested to use this opportunity to report minor matters of information or action not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.