

24/22 Clerk's Report June 2024.

Have been busy with the usual administrative work as the clerk as well as the following:

24/05

- A member of the public raised at the last meeting grass left on the pavement by the Lengthsman. I contacted the Lengthsman who confirmed that he did not have a broom to sweep up the cuttings as it usually disperses as it is being cut. However on that occasion with the grass being wet that did not happen. He has taken on the comments raised by the resident and will act accordingly in the future. Otherwise the Lengthsman has nothing to report from around the parish and all is in order.
- I was asked by the chair to send a formal letter to Severn Trent regarding the notification of residents and the Parish Council about upcoming works in the parish. I've received confirmation that they have received our letter and they will respond soon.

24/12.c Risk Assessment. It was noted that the agreement with Worcestershire County Council about access to Berryfields via the school car park had expired. The clerk has been in contact with WCC about this item and it is ongoing.

AGAR 2023-24. For my first AGAR and internal audit as a clerk, I would like to hope that this financial year has been an improvement from last year. and that we can learn from the process both in council procedures and policies. It has been a steep learning curve, however ensuring that the council is transparent in its accountability for public spending, will be an ongoing process for the next financial year that as your clerk, I will pursue vigorously. As with the recommendations from the internal auditor, some recommendations are already in place and will implement any others needed.

Financial Regulations. NALC have issued new model Financial Regulations template for all town and parish councils to adopt. I will be assessing the document to bring to the council at a future meeting for consideration and adoption.

Council Noticeboards: The two parish noticeboards in Cotheridge require repair. Clerk to seek someone to assess the noticeboard on Church Lane to see if it is repairable.

Upcoming Meeting: Malvern Hills Area CALC Meeting is scheduled for 26th June 2024. Guest speakers are Ian MacLeod, Director of Planning and Infrastructure, and Isabel Roberts, Senior Planning Policy Officer for Malvern Hills District Council. Attendance would be beneficial in consideration of the progress of the South Worcestershire Development Plan and our own review of Broadwas and Cotheridge NDP.