

Dear Members,

You are summoned to attend an ordinary meeting of Broadwas and Cotheridge Parish Council at Broadwas Village Hall, WR6 5NG, Wednesday 10th April 2024 at 7.00pm for the purpose of transacting the business identified on the Agenda below.

Yours sincerely,



Miss Lisa Law

Clerk to Broadwas and Cotheridge Parish Council

Members of the public and press are welcome to attend.

Agenda 24/01-24/18

AGENDA

24/01 Apologies for absence: To receive apologies and approve any for absence.

LGA 1972 S85(1)

Schedule 12 of the Local Government Act 1972 requires that a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk as it usual for the grounds upon which apologies are tendered also to be recorded.

24/02 Declarations of Interest and written requests for dispensation:

Local Authorities (Model Code of Conduct) Order 2007 SI No 1159
Localism Act 2011, Part 1, Chapter 7, Section 28 (2)

Members are invited to declare:

- (1) **Disclosable pecuniary interests (DPI)** and any
- (2) **Other registerable interests** in items on the agenda and their nature.
- (3) **To consider written requests for dispensations from Councillors.**

Requests for dispensation must be in writing addressed to the Clerk and received as soon as possible before the meeting.

24/03 To approve the minutes of the Parish Council.

LGA 1972 Sch 12 para 41(1)

- (1) To confirm as a correct record and sign the minutes of the council meeting held on 6th March 2024.

24/04 District Councillor or County Councillor Reports:

To note any report from the District or County Councillors.

24/05 Public participation:

Residents are invited to give their views and raise questions to the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Individual members of the public are permitted to speak for no more than 3 minutes. Members of the public may not take part in any other part of the Parish

Council meeting itself and the Parish Council cannot pass a resolution on matters raised during public participation.

24/06 Chairman's Report: To receive a report from the Chairman of the Council.

24/07 Clerk's Report: To receive a report from the clerk.

24/08 Exclusion of members of the Public and Press: LGA 1972 ss101,102
To agree any items to be dealt with after the public (including the Press) have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.

24/09 Planning:

1. **To comment on planning applications to be determined by Malvern Hills District Council:**

M/24/00339/FUL. Broadwas C of E Primary School, Broadwas, WR6 5NE.
Single storey extension to form new main entrance on north facing front elevation following part demolition of existing building and installation of new window. Consultation ends 23/04/24.

2. **Planning applications determined by Malvern Hills District Council:**

a. **M/23/01699/FUL Tack Farm Broadwas Worcester WR6 5NE.** Provision of a new entrance and access track. **Refused** 15/03/24.

24/10 Police Community Charter. For members to consider policing priorities for the quarter April – July 2024. Last priorities were speeding, anti-social behaviour and cybercrime.

24/11 Finance:

1. **To receive the Finance Report and approve the invoices for payment.**
2. **To receive the Bank Reconciliation Statements for March 2024.**
3. **To receive year end report and consider any recommendations.**
4. **To consider payment of the grant for the Croquet Club for the defibrillator.**

24/12 Asset Register. For members to review the asset register for 2024-2025.

24/13 Internal Audit Arrangements. For members to consider any quotes for an internal auditor for the internal audit 2023/24.

24/14 Lengthsman 2024-2025. To consider retaining current lengthsman for the year 2024- 2025. For members to consider the hourly rate for 2024/25.

24/15 Meeting Calendar. For members to consider the meeting calendar for the council Year.

24/16 Broadwas Village Hall Committee. To receive a report from the council representative of Broadwas Village Hall Committee, if available.

24/17 Website Copyright issue. For members to consider action to received.

24/18 Councillor's reports and items for future agenda:

Councillors are requested to use this opportunity to report minor matters of information or action not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.