

Dear Members,

You are summoned to attend an ordinary meeting of Broadwas and Cotheridge Parish Council at Broadwas Village Hall, WR6 5NG, Wednesday 7th February 2024 at 7.00pm for the purpose of transacting the business identified on the Agenda below.

Yours sincerely,



Miss Lisa Law

Clerk to Broadwas and Cotheridge Parish Council

Members of the public and press are welcome to attend.

Agenda 23/65-23/81

AGENDA

23/65 Apologies for absence: To receive apologies and approve any for absence.

LGA 1972 S85(1)

Schedule 12 of the Local Government Act 1972 requires that a record be kept of the members present and that this record form part of the minutes of the meeting.

Members who cannot attend a meeting should tender apologies to the Clerk as it usual for the grounds upon which apologies are tendered also to be recorded.

23/66 Declarations of Interest and written requests for dispensation:

Local Authorities (Model Code of Conduct) Order 2007 SI No 1159

Localism Act 2011, Part 1, Chapter 7, Section 28 (2)

Members are invited to declare:

- (1) Disclosable pecuniary interests (DPI)** and any
- (2) Other registerable interests** in items on the agenda and their nature.
- (3) To consider written requests for dispensations from Councillors.**

Requests for dispensation must be in writing addressed to the Clerk and received as soon as possible before the meeting.

23/67 To approve the minutes of the Parish Council.

LGA 1972 Sch 12 para 41(1)

- (1) To confirm as a correct record and sign the minutes of the council meeting held on 10th January 2024.**

23/68 District Councillor or County Councillor Reports:

To note any report from the District or County Councillors.

23/69 Public participation:

Residents are invited to give their views and raise questions to the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Individual members of the public are permitted to speak for no more than 3 minutes. Members of the public may not take part in any other part of the Parish Council meeting itself and the Parish Council cannot pass a resolution on matters raised during public participation.

23/70 Lengthsmans Report. To receive a report from the parish Lengthsman, Jeremy Moore.

23/71 Chairman's Report: To receive a report from the Chairman of the Council.

23/72 Clerk's Report: To receive a report from the clerk.

23/73 Exclusion of members of the Public and Press: LGA 1972 ss101,102

To agree any items to be dealt with after the public (including the Press) have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.

23/74 Planning:

1.To comment on the following planning applications to be determined by Malvern Hills District Council.

M/23/01699/FUL: Tack Farm, Broadwas, WR6 5NE. Provision of a new entrance and access track. Consultation end 14/02/24.

2. To note the following planning applications that have been determined by Malvern Hills District Council:

M/23/0145/NMA Ridgeacre Farm, Broadgreen, Broadwas, Worcester, WR6 5NW. Non-material amendments to Ref 22/00871/FUL for minor change of external wall and window materials. Approved 16/01/24.

M/23/00733/HP 1 Cotheridge Court, Cotheridge, Worcester. WR6 5LZ. Replacement of oil tank (retrospective). Refused 02/02/24.

3. To discuss the following enforcement enquiry and propose any actions needed.

Enforcement Ref: M/ENF/24/0022. Tack Farm, Broadwas, Worcester, WR6 5NE.

23/75 Broad Green SSSI. To discuss yearly grass cutting of Broad Green. To receive any updates.

23/76 Berryfields For members to discuss the following:

1. Berryfields inspection report. To consider works needed highlighted in the annual report and any actions needed.

2. Maintenance contract for 2024/25 for Berryfields. To consider the maintenance contract for Berryfields for the financial year 2024/25 and any actions needed.

3. Correspondence. To discuss received correspondence regarding Berryfields.

23/77 Finance:

1. To receive the Finance Report and approve the invoices for payment.

2. To receive the Bank Reconciliation Statements for January 2024.

3. Bank mandate. For members to consider adding the clerk to the council bank account.

23/78 Dates for the Annual Parish Meeting and the Annual Parish Council meeting.

For members to agree the date of the Annual Parish Meeting and the Annual Parish Council meeting. The Annual Parish Meeting must meet between 1st March and 1st June.

23/79 Website Copyright issue. For members to consider action to received correspondence on copyright issue.

23/80 To consider any quotations received by the clerk for the hedge and tree work at Berryfields.

23/81 Councillor's reports and items for future agenda:

Councillors are requested to use this opportunity to report minor matters of information or action not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.