

Dear Members,

You are summoned to attend an ordinary meeting of Broadwas and Cotheridge Parish Council at Broadwas Village Hall, WR6 5NG, Wednesday 10th January 2024 at 7.00pm for the purpose of transacting the business identified on the Agenda below.

Yours sincerely,



Miss Lisa Law

Clerk to Broadwas and Cotheridge Parish Council

Members of the public and press are welcome to attend.

Agenda 23/47-23/64

## AGENDA

**23/47 Apologies for absence:** To receive apologies and approve any for absence.

LGA 1972 S85(1)

Schedule 12 of the Local Government Act 1972 requires that a record be kept of the members present and that this record form part of the minutes of the meeting.

Members who cannot attend a meeting should tender apologies to the Clerk as it usual for the grounds upon which apologies are tendered also to be recorded.

**23/48 Declarations of Interest and written requests for dispensation:**

Local Authorities (Model Code of Conduct) Order 2007 SI No 1159

Localism Act 2011, Part 1, Chapter 7, Section 28 (2)

Members are invited to declare:

- (1) Disclosable pecuniary interests (DPI)** and any
- (2) Other registerable interests** in items on the agenda and their nature.
- (3) To consider written requests for dispensations from Councillors.**

Requests for dispensation must be in writing addressed to the Clerk and received as soon as possible before the meeting.

A dispensation is given to all members in respect of the following agenda item: 23/60 Precept. "Discussion of the Precept is a pecuniary interest for all Broadwas and

Cotheridge Parish Councillors. A dispensation is granted to all Broadwas and Cotheridge Parish Councillors to discuss and vote on issues relating to the Precept. The reason for granting the dispensation is that it is appropriate to grant the dispensation.”

**23/49 To approve the minutes of the Parish Council. LGA 1972 Sch 12 para 41(1)**

**(1)** To confirm as a correct record and sign the minutes of the council meeting held on 8<sup>th</sup> November 2023.

**23/50 District Councillor or County Councillor Reports:**

To note any report from the District or County Councillors.

**23/51 Public participation:**

Residents are invited to give their views and raise questions to the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Individual members of the public are permitted to speak for no more than 3 minutes. Members of the public may not take part in any other part of the Parish Council meeting itself and the Parish Council cannot pass a resolution on matters raised during public participation.

**23/52 Chairman’s Report:** To receive a report from the Chairman of the Council.

**23/53 Clerk’s Report:** To receive a report from the clerk.

**23/54 Exclusion of members of the Public and Press: LGA 1972 ss101,102**

To agree any items to be dealt with after the public (including the Press) have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.

**23/55 Road Safety in the Parish.**

- 1. To receive an update on road safety in the parish.**
- 2. For members to consider applying for Safer Roads Grant from West Mercia PCC.**

**23/56 Policing Community Charter. To consider policing priorities for the period of 1st January – 1<sup>st</sup> April 2024.**

**23/57 Planning: to note the decision notice for the following planning application.**

**M/23/01295/HP** Glenaran, Bromyard Road, Cotheridge, Worcester WR6 5LP.  
Single storey side extension. **Approved 04/01/24.**

**To note the following Planning applications:**

1. **M/23/01454/HP** Walnut Cottage, Lower Lightwood, Lightwood Lane, Cotheridge, Worcester, WR6 5LT. Demolition of garage, WC, and porch structures. Erection of extension to dwelling, garden resurfacing additional parking and new render applied to the entire dwelling. Consultation ended 01/01/24. No comment made.
2. **M/23/01541/HP** Spring Meadow, Broadwas, Worcester, WR6 5NE. Demolition of existing garage and construction of new garage with annexe above. Consultation ended 06/01/24. No comment made.

**23/58 Finance:**

- (1) **To receive the Finance Report and approve the invoices for payment.**
- (2) **To receive the Bank Reconciliation Statements for December 2023.**
- (3) **To consider payment for HMRC to be made by Direct Debit from council bank account.**

**23/59 Draft Budget 2024/25.** For members to review and agree the draft budget for the year 2024/25.

**23/60 Precept 2024/25.** For members to agree on the precept request to Malvern Hills District Council for the financial year 2024/25. Malvern Hill District Council are requesting that precept requests are supplied to them before 31<sup>st</sup> January 2024.

**23/61 Village Hall Management Committee report.** To receive a report from the Village Hall Management Committee council representative on village hall matters.

**23/62 Website Copyright issue.** For members to consider action to received correspondence on copyright issue.

**23/63 Clerk's Appraisal.** For members to discuss the clerk's recent appraisal.

**23/64 Councillor's reports and items for future agenda:**

Councillors are requested to use this opportunity to report minor matters of information or action not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.